

# Canvas

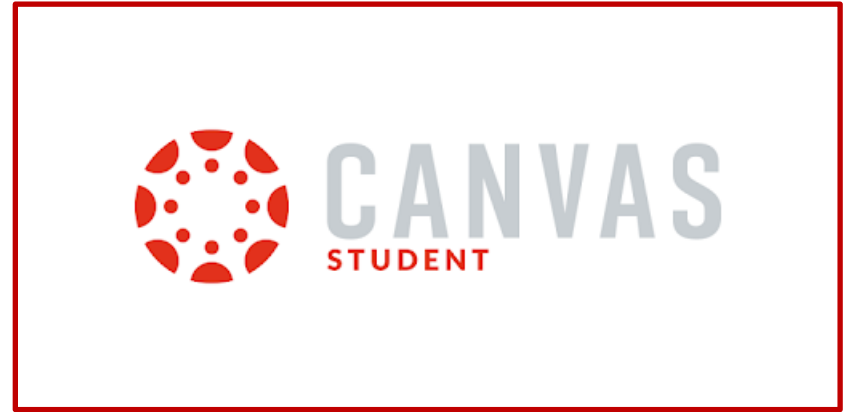


**AGM**  
UNIVERSITY

Learning Resources Center (LRC)

# Objectives

- Identify what is **Canvas** and its importance for your academic success.
- Describe how to use **Canvas** as a student and be familiar with its features.



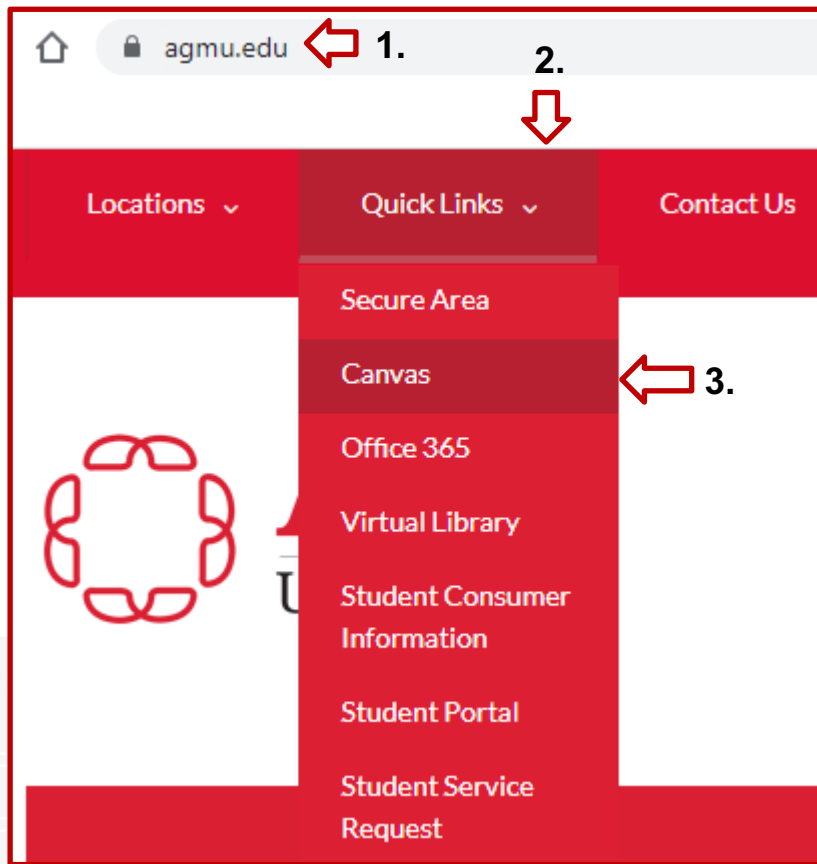
# What is Canvas?

- **Canvas** is the official Learning Management System or Learning Platform Management System (commonly referred to as “LMS”) that most universities use around the world.
- It was created by the Utah-based Company **Instructure, Inc.**
- **Canvas** makes it simple to communicate between professors and students. It manages active enrollments and assignment submissions. Share course materials, promote messaging exchanges between students and facilitators, and save course and institutional syllabus information that is accessible to all students in the course (Salt Lake Community College, 2021).

# Importance of Using Canvas

- **Canvas** tools will enhance your learning experience, saving you more time and effort and allowing you to have a greater focus on learning the topics of your assignments.
- Because the **Gradebook on Canvas** is always accessible, you will always know where you stand in the course. You may save time by quickly and easily seeing your grades and submissions and receiving rapid feedback from your facilitator.
- Students are less likely to miss assignments when **Canvas Assignments** employ due date settings to send reminders.
- All relevant resources may be gathered and stored in your Canvas course in a single, safe area called “**Modules**” that is simple to access and self-serve, reducing the need for pointless communication. Uploading files reduces or eliminates the need for pointless administrative activities while creating handouts. Students can use them from anywhere, 24/7 (Salt Lake Community College, 2021).

# Steps to Access Canvas

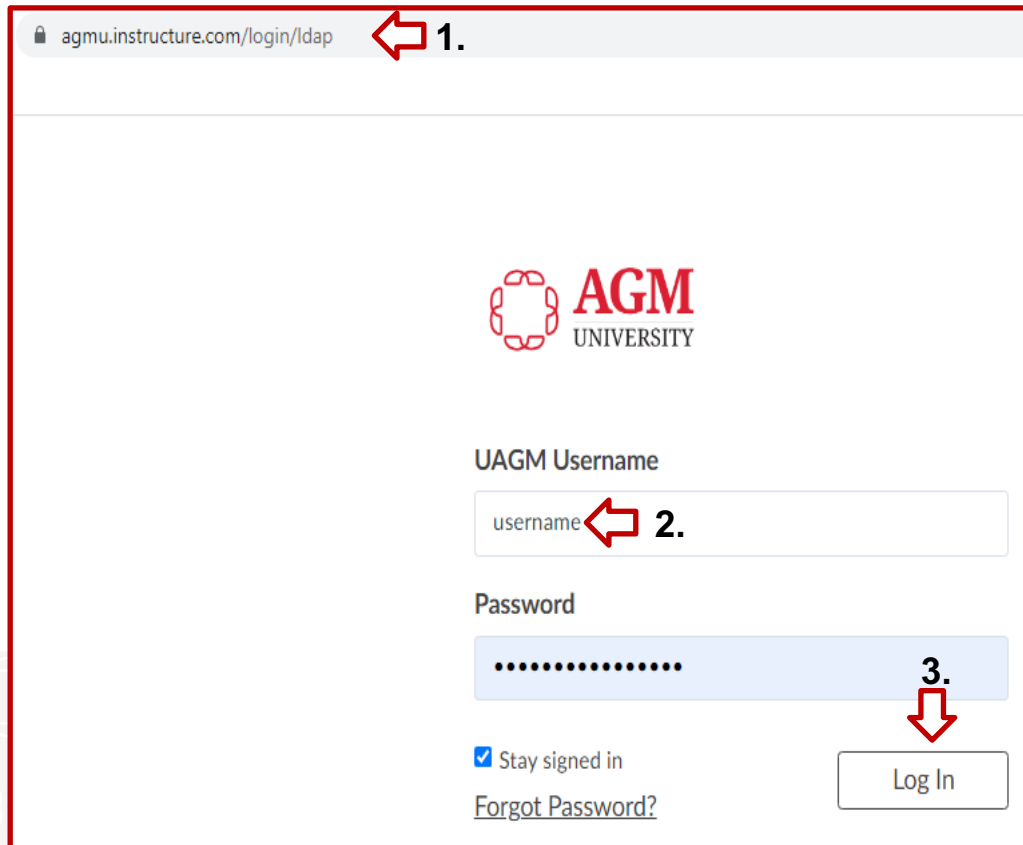


1. Go to <https://agmu.edu/>
2. Click on **Quick Links**.
3. Click on **Canvas**.



You can download your **Canvas Student App** in your cellphone.

# Steps to Access Canvas



The screenshot shows a web browser window with the address bar containing "agmu.instructure.com/login/ldap". A red arrow labeled "1." points to the address bar. The page content includes the AGM University logo, a "UAGM Username" field with "username" entered and a red arrow labeled "2." pointing to it, a "Password" field with masked characters and a red arrow labeled "3." pointing to it, a "Log In" button, a checked "Stay signed in" checkbox, and a "Forgot Password?" link.

1. You can also go directly to **Canvas** through:

<https://agmu.instructure.com/login/ldap>

2. Write your **username** and **password**.

3. Click on **Log in**.

# Dashboard. Card View

1. Click on **Dashboard** to see your **Published Courses**.

2. Click on the three buttons of the **Dashboard View**.

3. Select **Card View**.

4. You can click on your course to access it.

5. You can click on the **little icons** shown below your course to directly access the announcements, assignments, discussions, or files of the course.

The screenshot shows the AGM University dashboard interface. On the left is a dark sidebar with navigation icons for Account, Dashboard, Courses, Calendar, and Inbox. The main content area is titled 'Dashboard' and 'Published Courses (6)'. A dropdown menu is open, showing options: Dashboard View, Card View (selected), List View, Recent Activity, and Color Overlay. Below the menu are three course cards. The first card is for 'COMPUTER & SOFTWARE COM...' with course ID 'UT\_11031.202331'. The second card is for 'INTRODUCTION TO COMPUTER...' with course ID '22704.202331'. The third card is for 'AGMU Student Resource Center' with course ID 'AGMU100'. Each card has a title, course ID, semester information, and a set of small icons at the bottom for announcements, assignments, discussions, and files. Red arrows and numbers 1-5 point to the 'Dashboard' button, the view toggle menu, the 'Card View' option, a course card, and the icons below a course card, respectively.

# Dashboard. Recent Activity

Dashboard

AGM UNIVERSITY

Account

Dashboard

Courses

Recent Activity

22 Announcements  
AGMU 100 Spanish, AGMU100, 22704.202331, TBC101, and 2 more...

22 Assignment Notifications  
22704.202331 and UT\_11031.202331

3 Discussions  
22704.202331

1. →

2. →

3. ←

Dashboard View

Card View

List View

✓ Recent Activity

SHOW MORE

SHOW MORE

1. Click on the three buttons of the **Dashboard View**.

2. Select **Recent Activity**.


3. On **Recent Activity** you can click on the sections such as **Announcements**, **Assignments Notifications**, and **Discussions** to access them directly according the Published Courses.



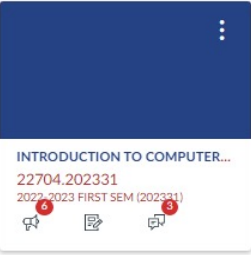
# Dashboard. To Do

Dashboard


Published Courses (6)




**HARDWARE AND SOFTWARE**  
COMPUTER & SOFTWARE COM...  
UT\_11031.202331  
2022-2023 FIRST SEM (202331)



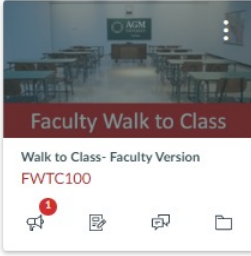
**INTRODUCTION TO COMPUTER...**  
22704.202331  
2022-2023 FIRST SEM (202331)



*We believe in U!*  
**AGM UNIVERSITY**  
AGMU Student Resource Center  
AGMU100



*Creemos en ti!*  
**AGM UNIVERSITY**  
Centro de Recursos para Estudiant...  
AGMU 100 Spanish



**Faculty Walk to Class**  
Walk to Class- Faculty Version  
FWTC100

To Do

- Grade Módulo 4: Tarea: ASIGNACION 4.1 - HISTORIA DEL INTERNET  
22704.202331  
20 points • Sep 20 at 11:59pm
- Grade MÓDULO 5: ASIGNACIÓN 5.2 PRISM DE NSA  
22704.202331  
20 points • Sep 25 at 11:59pm
- Grade Semana 4. Discusión. Carta de Presentación (Cover Letter)  
UT\_11031.202331  
100 points • Sep 29 at 11:59pm
- Grade Módulo 3: ASIGNACION 3.1 - APPS DE MS  
22704.202331  
20 points • Sep 13 at 11:59pm
- Grade Módulo 1: Tarea: COIC 101 ASIGNACION 1 - HISTORIA DE LAS COMPUTADORAS Y CRITICA DE PELICULA  
22704.202331

1. On the section **To Do** you can access directly to your **To Do list** and complete Assignments, Discussions or Quizzes from your Published Courses.

2. Click on each one of them to access them.

# Calendar

1. Click on **Calendar**
2. On **Calendar** you can access to your Assignments, Quizzes, Discussions and see their due dates. Also, you can access to the life tutorials (English & Spanish) of the LRC with just one click (e.g., **Microsoft PowerPoint Tutorial**).
3. You can see your **Calendar** by week, Month or by Agenda.
4. You can add an event to your **Calendar** with just one click in the plus sign.

The screenshot shows the AGM University user interface. On the left is a navigation sidebar with icons for Account, Dashboard, Courses, Calendar, Inbox, History, Commons, Studio, and Help. The main area displays a calendar for September 2022. At the top, there are tabs for 'Week', 'Month', and 'Agenda', with a plus sign to the right. Red arrows and numbers indicate the following steps: 1. An arrow points to the 'Calendar' icon in the sidebar. 2. An arrow points to a 'Microsoft: Power Point (Spanish)' event on the calendar grid. 3. An arrow points to the 'Month' tab. 4. An arrow points to the plus sign next to the 'Agenda' tab. A pop-up window for the 'Microsoft: Power Point (Spanish)' event is open, showing details like the date 'Sep 22, 5pm - 6pm' and a Teams meeting link. On the right side, there is a 'CALENDARS' list with various resources like 'AGMU Student Resource Center' and 'COMPUTER & SOFTWARE COMP\_110-O\_940\_BILIN 7weeks TB'.

# Inbox.

Dashboard  
Courses  
Calendar  
Inbox

Compose a new message

Compose Message

Course: Select course

Subject: Select course

Favorite Courses

- COMPUTER &... 7weeks TB
- INTRODUCTI... 7weeks TB
- AGMU Stude...rce Center
- Centro de ...te de AGMU
- Tampa bay Campus Sandbox
- Walk to Cl...ty Version

Cancel Send

1. Click on **Inbox** to send and receive course messages from/to your facilitator and classmates

2. Click on **Compose a new message** to create one.

3, 4, & 5. Select your course in **Favorite Courses** and follow the steps .

# Inbox.

Compose Message ×

Course: COMPUTER &... 7weeks TB



To:


Subject: All in COMPUTER & SOFTWARE COMP\_110-O\_940\_BILIN 7weeks TB People: 2

Teachers

Students

Write your message here.

4.  

5. 

Cancel Send

1. Once you identify your course, find your **Teacher** on **People** and select him/her or any student of the course that you would like to send a course message.

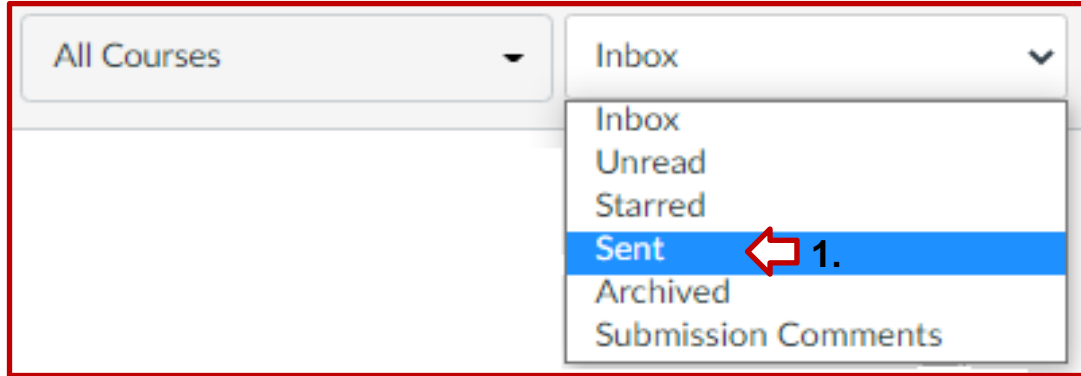
2. Write a **subject**.

3. Write your **message**.

4. Click on **Attach** if you want to attach a document or a file.

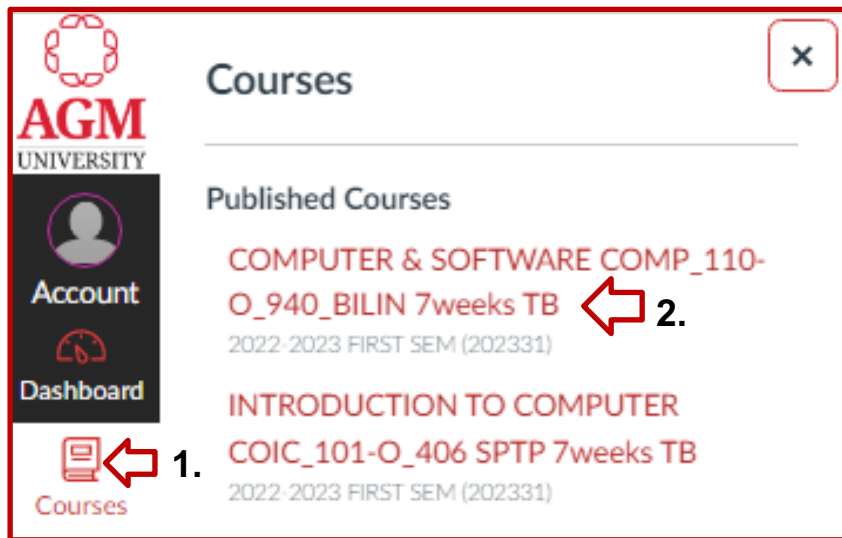
5. Send your **message**


# Inbox.





1. On the section **Inbox** or **Sent** you will see your **sent** emails and those you **received** from your facilitator, staff, or your classmates.


# Courses



  
AGM UNIVERSITY

 Account

 Dashboard

 **1.** Courses

## Courses

**Published Courses**

**COMPUTER & SOFTWARE COMP\_110-O\_940\_BILIN 7weeks TB** **2.**  
2022-2023 FIRST SEM (202331)

**INTRODUCTION TO COMPUTER COIC\_101-O\_406 SPTP 7weeks TB**  
2022-2023 FIRST SEM (202331)

1. Click on **Courses**.

2. Here, you can access to all your **Published Courses**. These are the same courses that you saw in the section **Dashboard**.

# Home

2022-2023 FIRST SEM/20...

## COMPUTER & SOFTWARE COMP\_110-O\_940\_BILIN 7weeks TB

1. Home

2.

3.

START HERE

UNIVERSIDAD ANA G. MÉNDEZ  
UAGM  
70 años de grandeza educativa

[Syllabus](#) | [About Your Professor](#) | [Course Schedule](#) | [Course Modules](#) | [Student Resource Center](#)

COMP 110 : Computer and Software

[Welcome Letter from Your Professor \(click here\)](#)

This course introduces students to the current technologies so that they become technologically competent and computer literate. Emphasis is placed on fundamentals and terminology to provide students with working knowledge of operating system use, file management, and security. Students will use the internet as a research and

View Course Stream

View Course Calendar

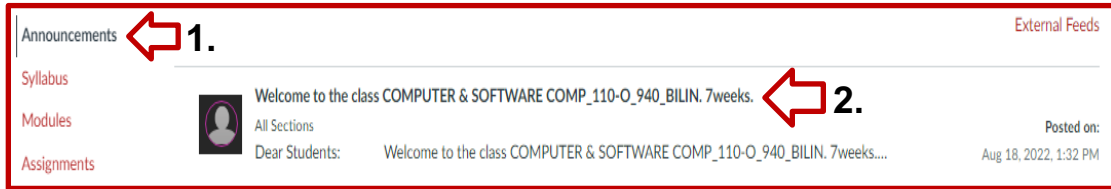
View Course Notifications

To Do

- [WEEK 3. Assignments Working with Files and Folders](#) x  
COMPUTER & SOFTWARE COMP\_110-O\_940\_BILIN 7weeks TB  
100 points | Sep 15 at 11:59pm
- [Semana 4. Discusión 2. Resume](#) x  
COMPUTER & SOFTWARE COMP\_110-O\_940\_BILIN 7weeks TB  
100 points | Sep 22 at 11:59pm
- [Semana 4. Discusión. Carta de Presentación \(Cover Letter\)](#) x  
COMPUTER & SOFTWARE

1, 2, & 3. After selecting your Course (e.g., **COMPUTER & SOFTWARE COMP\_110-O**), in **Home** you are going to see a little description of the Course and the full name of the class as it was mentioned here.

# Announcements



The screenshot shows a navigation menu on the left with 'Announcements' highlighted. A red arrow labeled '1.' points to this menu item. The main content area displays an announcement with a profile picture icon, a title 'Welcome to the class COMPUTER & SOFTWARE COMP\_110-O\_940\_BILIN. 7weeks.', and a body of text starting with 'Dear Students:'. A red arrow labeled '2.' points to the announcement title. On the right side of the announcement, the text 'Posted on: Aug 18, 2022, 1:32 PM' is visible. The top right corner of the interface has the text 'External Feeds'.

1. Click on **Announcements** to see all the announcements of your professor.

2. Click on each one of them to read them.



# Syllabus

2022-2023 FIRST SEM (20...

Home

Announcements

Syllabus ← 1.

## Course Syllabus

2. ↓

COMP 110 : [Computer and Software](#) ↓

COMP\_110-O\_SYLLABUS.pdf

Page < 5

3. → **Suggested Textbook**

Habraken, J. (2018). *Microsoft office 2019 inside out*. Microsoft Press.  
ISBN-13: 978-1509307708

Thareja, R. (2019). *Fundamentals of computers* (2nd ed.). Oxford University Press.  
ISBN-13: 978-0199499274

**Information Resources**

Foulkes, L. (2020). *Learn Microsoft Office 2019*. Packt Publishing.  
ISBN-13: 978-1839217258

Gaskin, S., Vargas, A., Geoghan, D., & Graviett, N. (2019). *Go! With Microsoft Office 365: Introductory* (1st ed.). Pearson.  
ISBN-13: 978-0135417812

Gaskin, S., & Vargas, A. (2019). *Go! With Microsoft Office 365: Word 2019 Comprehensive* (1st ed.). Pearson.

1. Click on **Syllabus** to see the **Course Syllabus** of the class.

2 & 3. Once you click on the Syllabus (e.g., **Computer and Software**) you will see the objectives of the course and its academic support materials such as recommended books and websites as well as its Evaluation Criteria.

# Modules

2022-2023 FIRST SEM (20...

Home

Announcements

Syllabus

Modules **1.**

Assignments

Discussions

Grades

Bookshelf®

Virtual libraries

BigBlueButton

NetTutor

People

▼ Module 1: WEEK 1. COMP 110. Computer and Software. Manuel Robayna

**2.** WEEK 1. COMP 110. Computer and Software. Manuel Robayna.docx

WEEK 1. Computer Hardware Basics

Week 1. Basic Computer Hardware Tutorial

Week 1. What is Motherboard?

Week 1. 20 Main Motherboard Components and Their Functions

Week 1. Comparing SSDs and HDDs

COMP 110. Week 1. Computer Hardware. Class Presentation.pdf

**1.** Click on **Modules** to see the academic materials posted by the facilitator.

**2.** You can click on each module to watch videos, read academic materials, and access different websites posted by the facilitator.

**3.** Click on **Next** to go to the next **Module**.

2022-2023 FIRST SEM (20...

Home

Announcements

Syllabus

Modules

Assignments

Discussions

Grades

Bookshelf®

Virtual libraries

BigBlueButton

NetTutor

People

Pages

Office 365

WEEK 1. Computer Hardware Basics at

## Computer Hardware Basics

Your basic computer needs!

PROJECT PROFILE HOME BASIC COMPUTER HARDWARE Q&A DOCUMENTATION FURTHER INFORMATION HARDWARE GUIDE

HELPFUL LINKS RECOMMENDATIONS REQUIREMENTS WORKS CITED

Computer Hardware Basics

◀ Previous **3.** Next ▶

# Assignments

Announcements

Syllabus

Modules

Assignments ← 1.

▼ Overdue Assignments

2. → Week 1. Digital Portfolio. Expectations of the Class

Available until Oct 4 at 11:59pm | Due Sep 1 at 11:59pm | -/100 pts

1. Click on **Assignments** to see all the activities posted by the facilitator.

2. You can click on each activity to read it and complete it.

# Assignments.

2022-2023 FIRST SEM (20...

Home

Announcements

Syllabus

Modules

Assignments

Discussions

Grades

Bookshelf@

Virtual libraries

BigBlueButton

NetTutor

People

## Week 1. Digital Portfolio. Expectations of the Class

Start Assignment

Due Sep 1 by 11:59pm Points 100 Submitting a file upload Available until Oct 4 at 11:59pm

1.

Learners must develop an introduction essay with the expectations of the course using the following prompts. The essay must have a minimum of 5 paragraphs and a maximum of 2 pages.

1. What is your professional or career goal and why is this course important?
2. Describe your language proficiency entering this course.
3. What is your knowledge or work experience background that prepares you for this course?
4. Describe your strengths and weaknesses as a student
5. What are your expectations of the course based on the described objectives?

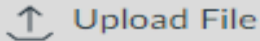
1. Once you read the assignment and complete it (e.g., in a Microsoft Word document, a PowerPoint presentation, or in a Microsoft Excel sheet), according to what was required by the facilitator you need to submit it with one click on the section **Start Assignment**.

**Start Assignment**

# Assignments

File Upload Studio Google Drive Office 365

Upload a file, or choose a file you've already uploaded.

 Upload File


 Use Webcam



1.

+ Add Another File

Comments...

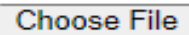
I agree to the tool's [End-User License Agreement](#).   
This assignment submission is my own, original work

Cancel

Submit Assignment

File Upload Studio Google Drive Office 365

Upload a file, or choose a file you've already uploaded.


 Choose File No file chosen



2.

+ Add Another File

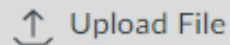
Comments...

I agree to the tool's [End-User License Agreement](#).   
This assignment submission is my own, original work

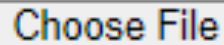
Cancel

Submit Assignment

1. On **File Upload**, click on **Upload File**

 Upload File

2. Then click on **Choose File**

 Choose File

# Assignments

The screenshot shows the Canvas assignment submission interface on the left and a Windows File Explorer window on the right. The File Explorer window is open to the folder 'WEEK 1 Computer Hardware' and shows a list of files. The file 'COMP 110. My Name and Last Name. Act 1' is selected. The 'Open' button is highlighted in the File Explorer window.

1. After clicking on **Choose File**

2. Look for your assignment in your Mac or Microsoft Windows computer and select your document (e.g., **COMP 110. My Name and Last Name. Act 1**).

3. Click on **Open** to upload your document to Canvas

1. After clicking on **Choose File**

**Choose File**

2. Look for your assignment in your Mac or Microsoft Windows computer and select your document (e.g., **COMP 110. My Name and Last Name. Act 1**).

3. Click on **Open** to upload your document to Canvas

# Assignments

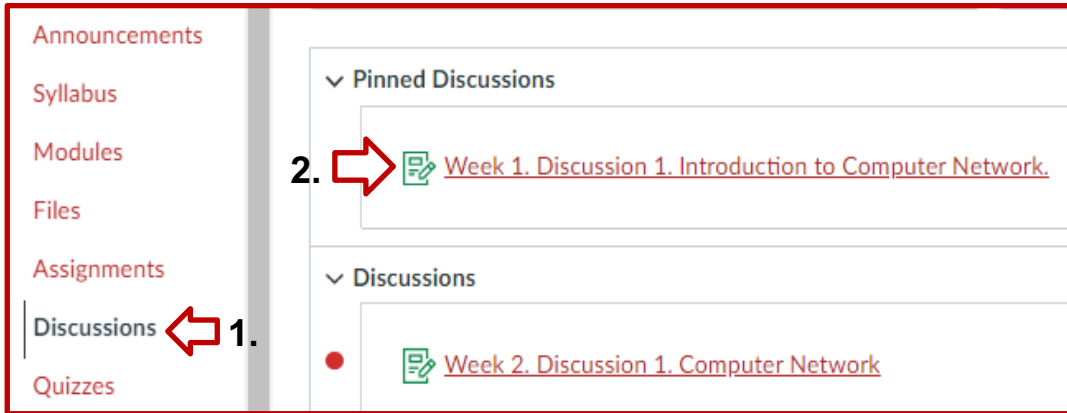
The screenshot shows a file upload interface with the following elements:

- Navigation tabs: File Upload (selected), Studio, Google Drive, Office 365.
- Instruction: Upload a file, or choose a file you've already uploaded.
- File selection: A "Choose File" button followed by the filename "COMP 110. ...me. Act 1.docx". A red arrow labeled "1." points to the filename.
- Additional file option: "+ Add Another File" link.
- Optional text field: A text area containing "It is optional to write a text here". A red arrow labeled "2." points to the text.
- License agreement: A checked checkbox labeled "I agree to the tool's End-User License Agreement." with a link icon. Below it, the text "This assignment submission is my own, original work" is displayed. A red arrow labeled "3." points to the checkbox.
- Submission buttons: "Cancel" and "Submit Assignment" buttons. A red arrow labeled "4." points to the "Submit Assignment" button.

1. Next to **Choose File**, you will see your document uploaded.
2. It is optional to write a text to your facilitator. You do not need to do it.
3. Click on **I agree to the tool's End-User License Agreement**.
4. Finally, click on **Submit Assignment** to send it to your facilitator.

Submit Assignment

# Discussions



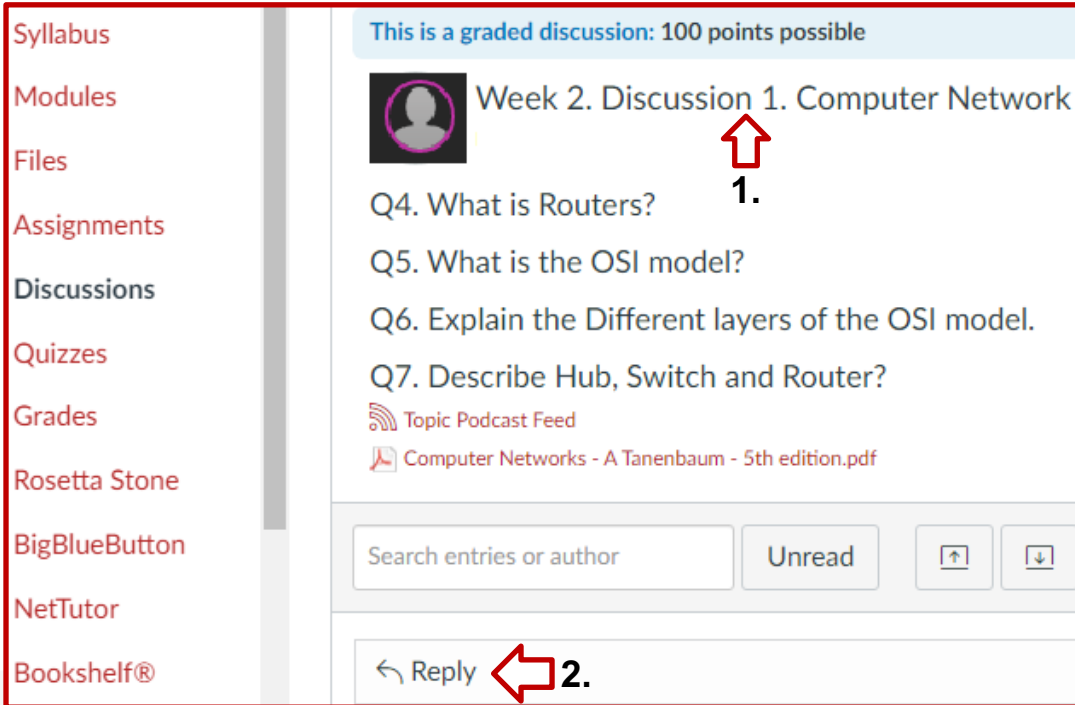
The screenshot shows the Canvas LMS interface. On the left is a navigation menu with the following items: Announcements, Syllabus, Modules, Files, Assignments, Discussions, and Quizzes. A red arrow labeled '1.' points to the 'Discussions' item. The main content area is divided into two sections: 'Pinned Discussions' and 'Discussions'. Under 'Pinned Discussions', there is a discussion titled 'Week 1. Discussion 1. Introduction to Computer Network.' with a red arrow labeled '2.' pointing to it. Under 'Discussions', there is a discussion titled 'Week 2. Discussion 1. Computer Network' with a red dot next to it.

1. Click on **Discussions** to see all the activities posted by the facilitator and to share your responses with your classmates.

2. You can click on each activity to read it and complete it on Canvas.



# Discussions



The screenshot shows a sidebar on the left with navigation links: Syllabus, Modules, Files, Assignments, Discussions, Quizzes, Grades, Rosetta Stone, BigBlueButton, NetTutor, and Bookshelf®. The main content area displays a discussion post titled "Week 2. Discussion 1. Computer Network" with a status bar indicating "100 points possible". Below the title are several questions: "Q4. What is Routers?", "Q5. What is the OSI model?", "Q6. Explain the Different layers of the OSI model.", and "Q7. Describe Hub, Switch and Router?". There are also links for "Topic Podcast Feed" and a PDF file "Computer Networks - A Tanenbaum - 5th edition.pdf". At the bottom of the post, there is a search bar, an "Unread" button, and up/down arrow icons. A "Reply" button is visible at the bottom left of the post area.

Syllabus

Modules

Files

Assignments

Discussions

Quizzes

Grades

Rosetta Stone

BigBlueButton

NetTutor

Bookshelf®

This is a graded discussion: 100 points possible

Week 2. Discussion 1. Computer Network

Q4. What is Routers?

Q5. What is the OSI model?

Q6. Explain the Different layers of the OSI model.

Q7. Describe Hub, Switch and Router?

Topic Podcast Feed

Computer Networks - A Tanenbaum - 5th edition.pdf

Search entries or author

Unread

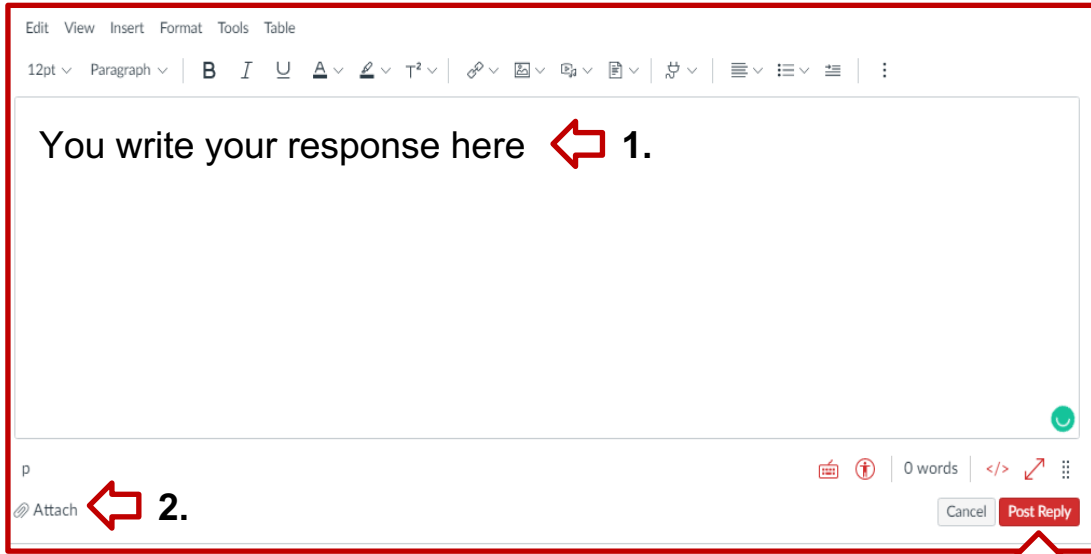
Reply

1. Once you click on the activity posted on **Discussions**, you can read its content.

2. On the section **Reply** you can write your response

Reply

# Discussions



The screenshot shows a rich text editor interface for writing a response. At the top, there is a menu bar with 'Edit', 'View', 'Insert', 'Format', 'Tools', and 'Table'. Below the menu is a toolbar with various icons for text formatting (bold, italic, underline, color, background color, text color, font size, font face, link, unlink, list, indent, outdent, undo, redo) and a vertical ellipsis. The main text area contains the placeholder text 'You write your response here' followed by a red arrow pointing left and the number '1.'. At the bottom left of the text area, there is an 'Attach' button with a paperclip icon and a red arrow pointing left and the number '2.'. At the bottom right of the text area, there is a 'Post Reply' button with a red arrow pointing up and the number '3.'. The bottom of the form has a status bar with icons for a paragraph, a link, a document, and a code editor, along with the text '0 words' and a vertical ellipsis.

1. You write your response in the section called **Reply**.

2. Click on **Attach** if you need to attach a document.

3. Click on **Post Reply** to submit your response.

Post Reply

Cancel Post Reply

# Quizzes

The screenshot shows the Canvas LMS interface. On the left is a navigation menu with items: Announcements, Syllabus, Modules, Files, Assignments, Discussions, Quizzes, and Grades. A red arrow labeled '1.' points to the 'Quizzes' item. The main content area shows a section titled 'Assignment Quizzes' with a dropdown arrow. Below it are three quiz entries, each with a rocket icon. A red arrow labeled '2.' points to the first quiz entry: 'Week 4. Quiz 1. CISCO Networking Quiz'. The details for this quiz are: 'Closed | Due Feb 11 at 11:59pm | 4 pts | 4 Questions'. The other two quizzes are 'Week 5. Quiz 1. Microsoft Word' (5 pts | 5 Questions) and 'Week 6 Quiz 1,' (5 pts | 5 Questions).

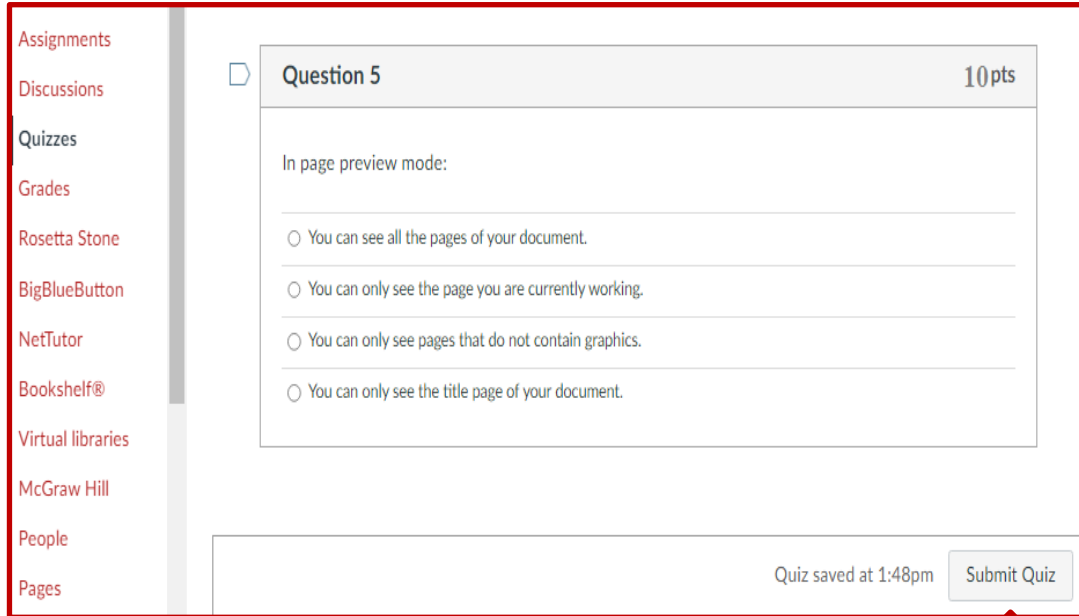
1. Click on **Quizzes** to see them.
2. You can click on each quiz or test to read it and complete it on Canvas.
3. Just follow the steps and read the instructions and the description of each test.

## Week 6 Quiz 1,

Due No due date    Points 5    Questions 5    Time Limit None

3.  [Take the Quiz](#)

# Quizzes



The screenshot shows a quiz interface with a sidebar on the left containing navigation links: Assignments, Discussions, Quizzes, Grades, Rosetta Stone, BigBlueButton, NetTutor, Bookshelf®, Virtual libraries, McGraw Hill, People, and Pages. The main content area displays 'Question 5' worth '10 pts'. Below the question title, it says 'In page preview mode:' followed by four radio button options:

- You can see all the pages of your document.
- You can only see the page you are currently working.
- You can only see pages that do not contain graphics.
- You can only see the title page of your document.



At the bottom of the question area, there is a 'Submit Quiz' button. A red arrow points from this button to a larger 'Submit Quiz' button in a separate box on the right.


1. Before clicking on **Submit Quiz** review each response according to the quiz.

Submit Quiz

1.

# Grades


2022-2023 FIRST SEM (20... Gradebook ▾ View ▾ Actions ▾  

Home  
Announcements  
Syllabus  
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Assignments  
Discussions  
Grades  1.

Student Names  ▾

Assignment Names  ▾

Student Name	Semana 6. Microsoft Excel Out of 100	Professional Digital P... 10% of grade	Assignments 40% of grade	Discussion 15% of grade	Assessments 35% of grade	Total
Your Name and Last Name	-	92%	85%	90%	89%	87.85%
Test Student	-	-	-	-	-	-

 2.

1. Click on **Grades** to see your grades for all activities that you submitted to your facilitator.

2. You can also see your final grade of the course in **Total**.

# BigBlueButton for Virtual Classes

**Note:** Virtual classes will use **Microsoft Teams (not visible on Canvas)**. The professor will send you the link to the virtual class to your **university email** or post it on **Announcements in Canvas**, you need to click on the link— example on the next slide.

# Microsoft Teams for Virtual Classes

1.

2.

3.

1. Click on **Calendar** on **Microsoft Team** to access your virtual class.

2. Click on **the Class (e.g., COMP 110. Virtual Class)** to access it.

3. Click on **Join** to access your Virtual Class.

**Note: Microsoft Teams is not visible on Canvas.** The professor can also send you the link to the virtual class to your **university email** or post it on **Announcements in Canvas**, you need to click on the link.

# Bookshelf

1. Click on **Bookshelf** to look for your academic materials such as electronic books to complete your assignments.

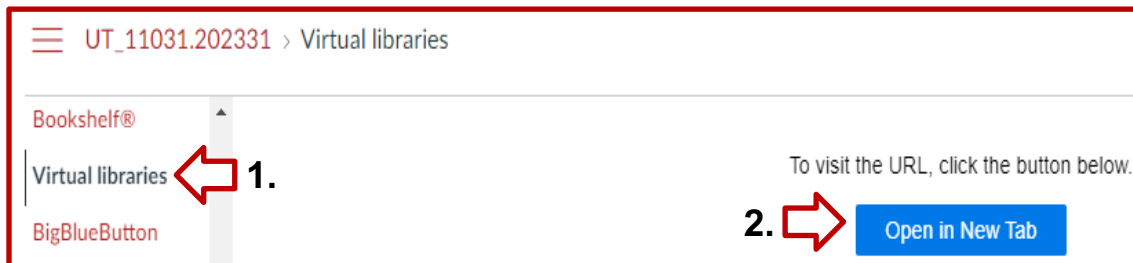
2. You need to create an account using the **university email** and use a **password** that can have capital and lowercase letters, numbers, and special characters. Canvas is going to send an email to your university email, and you need to confirm it to log in again.

3. On the **Search** section you can look for electronic books (e.g., Computers).

The screenshot shows the Canvas LMS interface. At the top, the breadcrumb trail reads 'UT\_11031.202331 > Bookshelf®'. The main header area is dark with the text 'Bookshelf' and 'Results for "computer"'. A search bar contains the word 'computer'. To the right of the search bar are icons for 'Store', a grid, and a user profile. Below the header, the section is titled 'Book matches' and displays three book covers: 'Computer Vision International Edition, 2nd Edition', 'Computer Networking, Global Edition, 8th Edition', and 'Computer Networks, Global Edition, 6th Edition'. On the left side, a navigation menu lists various options: Home, Announcements, Syllabus, Modules, Assignments, Discussions, Grades, Quizzes, Bookshelf®, Virtual libraries, BigBlueButton, NetTutor, People, and Studio. A red arrow labeled '1.' points to the 'Bookshelf®' option in the menu. Another red arrow labeled '2.' points to the search bar, and a third red arrow labeled '3.' points to the search results area.




# Virtual Libraries




UT\_11031.202331 > Virtual libraries

Bookshelf®

Virtual libraries  1.

BigBlueButton

To visit the URL, click the button below.

2.  [Open in New Tab](#)

1. Click on **Virtual Libraries** to look for your academic materials such as electronic books to complete your assignments.


2. Click on **Open in New Tab** to access our **Virtual Library**.

3. You can write the topic or the book that you are looking for and see all the key words related to the topic and select one of them (e.g., Computers).

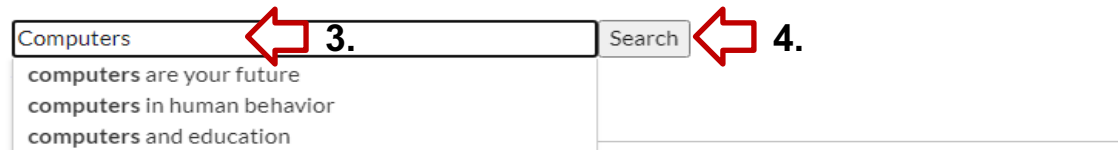
4. Click on **Search** to look for your Item



## LEARNING RESOURCES CENTER

The Virtual Library of the AGMU offers its students' academic resources such as databases, periodicals, theses, indexes, and others.

 **Access:** To access restricted resources, you will need your username and password. Do you need to recover your password? [Click here.](#)

## DISCOVER THE ELECTRONIC RESOURCES OF THE VIRTUAL LIBRARY



Computers  3.   4.

computers are your future  
computers in human behavior  
computers and education

# NetTutor

NetTutor

← 1.

Dual Language Program: Online Writing Lab

← 2.

YOUR NAME!

Drop-In Tutoring Hours

Customer Support

Welcome, YOUR NAME!

Dual Language Program: Online Writing Lab



Drop in and Meet with a Live Tutor

Wait for your turn to meet with a live tutor.

↑ 3.



Drop off a Paper

Upload your paper and get feedback from a Writing tutor.

← 5.



Drop off a Question

Drop your question off here.

← 4.



Your Dual Language Program: Online Writing Lab Locker

Watch videos of your previous sessions, pick up your reviewed papers, and review feedback on your dropped-off questions.

← 6.

1. Click on **NetTutor** to meet with a Tutor online.

2. Click on **Dual Language Program: Online Writing Lab** to submit your document to a Tutor for pre-evaluation. This Tutor is not the facilitator of your course.

3. You can **Drop in and Meet with a Live Tutor** according to their availability.

4. You can **Drop off a Question** and wait for feedback.

5. You can **Drop off a Paper** following the steps and wait for the feedback of your document.

6. In **Your Dual Language Program: Online Writing Lab Locker** you will receive the feedback from the tutor.

# Rosetta Stone

Rosetta Stone  1.

BigBlueButton

To visit the URL, click the button below.

2. 

Open in New Tab

1. Some language classes might require the use of **Rosetta Stone** as a language application tool to complete activities that will help you to improve your English and Spanish academic skills. Click on **Rosetta Stone**.

2. Click on **Open in New Tab** to start working with the academic language application. You need to access with your university email and the same password that you use for Canvas.

**Reminder:** Just students enrolled in Spanish & English courses will have access to Rosetta Stone.

# People

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NetTutor

People 1.

Everyone Groups

Search people

Teacher (1) 2.

All Roles

Student (1)

Teacher (1) 3.

Online Professor (0)

Professor (1)

TA (0)

Designer (0)

Observer (0)

Name

Role

Professor's Name and Last Name

COMPUTER & SOFTWARE COMP\_110-O\_940\_BILIN 7weeks

Teacher Professor

4.

1. Click on **People** to find the name of the **Teacher** or **Professor** of the class as well as the names of the **Students**.

2. Click on **All Roles** to find the **Professor** or the **Students**.

3. Select the one you need to find (e.g., **Teacher**).

4. Here, you will see the name of the **Professor** or the name of the **Students** in case you select them.

# References

AGM University. (AGMU, 2022). *Canvas*.

<https://agmu.instructure.com/login/ldap>

Salt Lake Community Collage. (2021). *What is Canvas and why should I*

*use it?* <https://slcconline.helpdocs.com/canvas-settings/why-use-canvas>



# Contact Information

For more information about our academic resources contact our Learning Resources Center (LRC):

## **Online Campus**

Dr. Leonides Pérez, Director of Library Services, Main Campus.

(407)563-6501 x 5556

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Dirza K. Almestica, Associate Director of Learning Resources Center, Main Campus.

[dalmestica@uagm.edu](mailto:dalmestica@uagm.edu)

## **Tampa Campus.**

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## **Orlando Campus**

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## **South Florida Campus**

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# Questions. Comments



**WE BELIEVE IN U**

